



**Memorandum**

**To:** Board of Supervisors

**From:** District Management

**Date:** October 1, 2025

**RE:** HB7013 – Special Districts Performance Measures and Standards

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This final report is submitted in compliance with recent legislative requirements established by the Florida Legislature during its 2024 session to enhance accountability and transparency for all special districts.

District Management had identified the following focus areas with statutorily compliant goals for the Fiscal Year 2025:

- Community Communication and Engagement
- Infrastructure and Facilities Maintenance
- Financial Transparency and Accountability

In addition, a standardized annual reporting form was created to serve both the goal-setting and yearly reporting statutory requirements.

The goals, objectives, performance measures, and standards discussed herein represent the adopted framework by the Board of Supervisors to maintain compliance with House Bill 7013 and demonstrate the District's ongoing commitment to transparency and public accountability.

This report details the accomplishments for the Fiscal Year 2025, confirming that all goals and objectives were met, outlines the performance measures and standards employed and the District Engineer's yearly infrastructure condition assessment.

District Management recommends this report be accepted as the official and final Annual Report required under Florida Statutes Section 189.0694 and related provisions.

Andrew J. Gill  
District Manager  
GMS-SF

# BOTANIKO COMMUNITY DEVELOPMENT DISTRICT 2024-2025 REPORT – PERFORMANCE MEASURES AND STANDARDS

## **Exhibit A:** Goals, Objectives, and Annual Reporting Form



Andrew J. Gill  
District Manager  
GMS-SF

## **Botaniko Community Development District**

Performance Measures & Standards – Annual Report

Reporting Period: October 1, 2024 – September 30, 2025

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### **1. Community Communication and Engagement**

#### **Goal 1.1: Public Meetings Compliance**

The District satisfied statutory requirements by holding regular Board meetings as scheduled, despite some cancellations, with more than three meetings conducted during the Fiscal Year.

*Meeting Dates:*

November 06, 2024 – Cancelled

March 05, 2025 – Held

May 07, 2025 - Held

June 04, 2025 - Cancelled

September 03, 2025 – Held

Result: Standard achieved.

#### **Goal 1.2: Notice of Meetings Compliance**

All meetings were properly noticed on the District’s website and via local newspaper, in compliance with Florida Statutes.

**Result: Standard achieved.**

#### **Goal 1.3: Access to Records Compliance**

Monthly website reviews were performed, and minutes and public records remain current and available.

**Result: Standard achieved.**

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### **2. Infrastructure and Facilities Maintenance**

#### **Goal 2.1: Field/District Management Site Inspections**

Management conducted site inspections per the District Management Services Agreement.

**Result: Standard achieved.**

#### **Goal 2.2: District Engineer Inspections**

The District Engineer completed an annual infrastructure inspection and submitted a report.

**Result: Standard achieved.**

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Andrew J. Gill  
District Manager  
GMS-SF

### 3. Financial Transparency and Accountability

#### Goal 3.1: Annual Budget Preparation

The proposed FY2025 budget was approved before June 15, and the final adopted before September 30, with both posted online.

**Result: Standard achieved.**

#### Goal 3.2: Financial Reports

The District website includes the latest annual audit, current budget, and financials as required.

**Result: Standard achieved.**

#### Goal 3.3: Annual Financial Audit

The annual independent audit done by Grau and Associates was completed, approved, published online, and sent to the State of Florida.

**Result: Standard achieved.**

#### Overall Determination

The Botaniko Community Development District met all Performance Measures and Standards for Fiscal Year 2024-2025. Required meetings, transparency efforts, infrastructure maintenance, and financial protocols were fulfilled.

Signed by: Tony Sanchez  
 Chair/Vice Chair: \_\_\_\_\_  
 Print Name: Tony Sanchez  
 Botaniko Community Development District

Date: 2026-03-09

Signed by: Andrew Gill  
 District Manager: \_\_\_\_\_  
 Print Name: Andrew Gill  
 Botaniko Community Development District

Date: 2026-01-27

Andrew J. Gill  
District Manager  
GMS-SF

### Certificate Of Completion

Envelope Id: 570C8C55-A047-4CE0-BDF1-A9D802654A62	Status: Completed
Subject: Botaniko: Complete with Docusign: 2024-2025_Performance_Measures-T.pdf, 2025-2026_Performance_Measur	
Source Envelope:	
Document Pages: 17	Signatures: 4
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
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	Kingston, TN 37763
	eacosta@gmssf.com
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Status: Original	Holder: Ellen Acosta	Location: DocuSign
3/6/2026 12:41:48 PM	eacosta@gmssf.com	

### Signer Events

Andrew Gill  
 agill@gmssf.com  
 DISTRICT MANAGER  
 Security Level: Email, Account Authentication (None)

### Signature

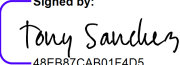
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 Signed using mobile

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 Viewed: 3/18/2026 6:50:07 AM  
 Signed: 3/18/2026 6:50:17 AM

**Electronic Record and Signature Disclosure:**  
 Not Offered via Docusign

Tony Sanchez  
 tsanchez@terragroup.com  
 Security Level: Email, Account Authentication (None)

Signed by:  
  
 48EB87CAB01F4D5...  
 Signature Adoption: Pre-selected Style  
 Using IP Address: 8.21.221.210

Sent: 3/6/2026 12:43:51 PM  
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Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	3/6/2026 12:43:51 PM
Certified Delivered	Security Checked	3/9/2026 2:12:23 PM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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